

## ATTACHMENT 2-1

### TASK FORCE RESPONSIBILITIES

- Representatives serving on the PDRP Task Force will respond to requests to review documents and provide comments on drafts from the Division's consultant in a timely manner. In circumstances where changes to ordinances or other rules are required for plan implementation, task force representatives have the ability to make staff recommendations to the Board recommending approval of said changes.
- Approval of any ordinance or other rule change will require Board approval. In all other circumstances, task force representatives will have the authority to approve drafts or secure approval of drafts from their agency/department head prior to task force meetings.
- The County will be expected to re-adopt, maintain, and implement this PDRP before and after a disaster. This includes updating the PDRP when needed, implementing "blue skies" initiatives, and training staff that will be responsible for implementation of the PDRP.

#### List of key project issues for which task force guidance and approval will be needed.

##### Implementation:

- How the plan will be activated and implemented
- Organizational structure and who oversees plan (development, maintenance and activation)
- Identify roles and responsibility of county stakeholders

##### Institutional Capacity

- Expertise and input on current available resources
- Identify local staffing, private sector assistance, and intergovernmental coordination capabilities
- Task force input to help identify gaps and potential resources for assistance

##### Vulnerability Identification

- Provide expertise regarding known housing stock vulnerabilities, such as developments subject to repetitive flooding.
- Provide expertise on all areas of public infrastructure (works, utilities, transportation, etc).
- Known public infrastructure vulnerabilities, level of criticality, impact on institutional capacity, etc.
- Economic vulnerability analysis (industries highly vulnerable to disruption losses; amount of social characteristics (special needs populations that may require long term assistance; amount of low uninsured, small businesses; number & types of businesses within flood & surge zones; vacancy rates of office and industrial space; workforce; business continuity planning).
- Social characteristics (special needs populations that may require long term assistance; amount of low wage workers in highly vulnerable industries such as tourism and agriculture; job training and other community assistance resources currently available; availability of public transportation to/from designated temporary housing sites & major employment centers)

**Procedures and Policies**

- Assist consultant in identifying all existing policies and procedures impacting the post disaster environment (NOT INCLUDING rescue and response operations).
- Policies and procedures not existing but necessary for implementation of the plan. Includes, but is not limited to, criteria such as:
  - procedures for land acquisition after a disaster
  - siting of temporary housing or debris storage
  - temporary building moratorium ordinance
  - priority areas for redevelopment
  - changes in land use
  - priorities for restoration
  - criteria for identifying areas in need of redevelopment planning & prolonged moratoria

**Action Plan**

- A list of actions (based on goals & objectives) prioritized by the Task force of the possible problems the community may face in recovering from a disaster as well as the possible opportunities that may arise after a disaster that they would want to take advantage of.
- The Consultant will prepare recommended solutions or actions to address each issue with assistance from the Task force.
- The action plan must address responsible parties, timing, and cost considerations.
- It should clearly identify actions that can be taken before a disaster to prepare the community from those that should be taken after a disaster as well as differentiate between short-term and long-term actions.